



KENTUCKIANA SOCCER OFFICIAL ASSOCIATION



By-Laws

ARTICLE I - MEMBERSHIP

(B-1)

QUALIFICATIONS FOR MEMBERSHIP

1. A strong interest in officiating and the game of soccer.
2. Senior members shall be at least 18 years of age.
3. Associate members will be 14 to 17 years of age.
4. Senior members must meet the requirements and be affiliated with the USSF, National Federation (High School), Kentucky High School Athletic Association ("KHSAA") or NISOA.
5. Associate members must be certified as a referee by the USSF.
6. Membership shall be available to those who conduct themselves in word and action to reflect credit upon themselves and the Kentuckiana Soccer Official Association.

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PRIVILEGES OF MEMBERSHIP

1. A senior member shall have the right to vote, hold elective office and participate in the Kentuckiana Soccer Officials Association activities.
2. Associate members shall have the right to participate in Kentuckiana Soccer Officials Association activities.

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APPLICATION FOR MEMBERSHIP

1. All applicants shall apply for membership in writing or in person to Kentuckiana Soccer Officials Association Board on a form provided on the web site (www.ksoa.net) by the Kentuckiana Soccer Officials Association.
2. The applicant's request shall be maintained by the Secretary of Kentuckiana Soccer Officials Association.

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ELECTION TO MEMBERSHIP

1. The Kentuckiana Soccer Officials Association Board shall vote on the applicant's request at a regularly scheduled board meeting or at a special board meeting called to consider any and all applicant requests. A simple majority is needed to approve.



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KENTUCKIANA SOCCER OFFICIALS ASSOCIATION EMBLEM AND NAME

1. The use of the Kentuckiana Soccer Officials Association emblem and name shall be restricted to officials business and may not be used in advertising or commercial exploitation.

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INITIATION FEES

1. An initiation fee may be levied on new members. The amount to be determined by the Kentuckiana Soccer Officials Association Board and submitted to the membership.

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FEES

1. Senior members will pay annual dues as set forth in the amount of twenty (20) dollars.
2. College student member dues set forth in the amount of ten (10) dollars. College student members shall have the rights and privileges the same as Senior members.
3. Associate members will pay no annual dues.
4. Dues must be paid by July 1 of each calendar year, the start of the fiscal year.
5. Unpaid dues will be considered delinquent thereafter and shall be assessed a late fee of ten (10) dollars,
6. Members who have not paid the annual dues by August 15 of each calendar year will be automatically dropped from the roles and will be required to reapply for membership before being reinstated.
7. All unpaid dues and assessments must be paid prior to re-admittance to the Kentuckiana Soccer Officials Association.

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KENTUCKIANA SOCCER OFFICIALS ASSOCIATION FISCAL YEAR

1. The Kentuckiana Soccer Officials Association fiscal year shall begin July 1 of each year.

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CONFLICT OF INTEREST

1. No member of the Kentuckiana Soccer Officials Association may serve as an officer of the Kentuckiana Soccer Officials Association who also coaches or is an official of a KHSAA member school.



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ARTICLE II - MEETINGS

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GENERAL MEETINGS

1. The Kentuckiana Soccer Officials Association regular meetings will be held at a time and place designated by the Board as will provide the greatest attendance by membership.
2. The start of the fiscal year (July 1) shall also be the starting date for attendance to the meetings by the members.
3. Required meeting attendance will mirror the requirements of the KHSAA.
 - a. Eligibility to officiate post season play will mirror the requirements of the KHSAA. For the purpose of satisfying the requirements for meeting attendance, the sign in sheets from the previous fiscal year shall govern.
4. Members not meeting minimum requirements may be subject to disciplinary actions deemed necessary by the Kentuckiana Soccer Officials Association Executive Board.

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SPECIAL MEETINGS

1. Kentuckiana Soccer Officials Association Board may authorize other meetings it deems necessary.

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BOARD MEETINGS

1. A minimum of four (4) board meetings will be held each calendar year at a place agreed upon by the Executive Board.

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NOMINATIONS

1. The officers and directors shall be elected from a slate of candidates to be determined by a nominating committee taken from the general membership.
2. Nominations will be held for the following positions:
 - a. President
 - b. President-elect
 - c. Vice President
 - d. Secretary
 - e. Treasurer
 - f. Members At Large (3)



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3. A space shall be allowed on the voting ballot for write-in candidates for those nominated from the floor (if a written ballot is used).
4. Only members in good standing with Kentuckiana Soccer Officials Association may be nominated to hold office. A member in good standing must have attended a minimum of fifty (50) percent of the meetings the previous calendar year and have all dues paid in full.

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ELECTION PROCEDURES

1. The officers of the Kentuckiana Soccer Officials Association will serve a two-year term. The President, President-elect and the Treasurer will be elected to office on every even year. The Secretary and the Vice-President will be elected on the odd years. Each will assume their official duties on the first day of the fiscal year.
2. Each Member-At-Large shall be elected for a three-year term, with one third of the Members-At-Large elected each year.
3. The Board shall appoint a new Board member in the event of a vacancy occurring in the year to fill unexpired term until an election can be held.
4. Elections to be held in June of each year.
 - a. A nominating committee will be appointed by the president and will report its selections one month prior to the elections. Nominations may be made from the floor on the day of the elections. Newly elected officers will assume their duties July 1 of that year.
 - b. The past president shall remain on the Board for one-year after the new president takes office to assist in the transition of responsibilities.

ARTICLE III - DUTIES OF OFFICERS

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PRESIDENT

1. The President or his/her designated representative (normally the President-elect or another board member) shall preside at all Kentuckiana Soccer Officials Association functions.
2. The President, with the Board's approval, may appoint Committees as needed.
3. The president is an ex-officio member of all committees.

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PRESIDENT ELECT

1. Should the President fail to complete his/her term, the President-elect will immediately assume the responsibilities and complete the unexpired term. If this should occur in the first year the new President-elect shall be elected during a special election.



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2. The President-elect is responsible for managing all the Committee activities.

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VICE PRESIDENT

1. The Vice President shall be the program and training Chairman for Kentuckiana Soccer Officials Association.

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TREASURER

1. The Treasurer shall be responsible for all the financial transactions of the Kentuckiana Soccer Officials Association.
2. The Treasurer shall submit a financial statement at each of the monthly meetings.
3. The Treasurer shall administrator the collection of initiation fees and dues.

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SECRETARY

1. The Secretary shall record the minutes of each meeting and conduct all Kentuckiana Soccer Officials Association business correspondence.
2. The Secretary shall publish the minutes of the previous meeting for approval by members present. The minutes may be distributed electronically via e-mail, as a post to the Kentuckiana Soccer Officials Association website, or as printed material distributed by the U.S. Postal Service. A simple majority may waive the reading of the minutes.

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MEMBERS-AT-LARGE

1. Each Member-At-Large shall be elected for a three-year term and shall assume his/her position as of July 1. There shall be three Members-At-Large and one third of the Members-At-Large shall be elected each year.
2. The Members-At-Large shall serve on one or more committee(s) established by the Board, recruit new members, and assist the President with any special projects that are necessary to conduct the affairs of the Kentuckiana Soccer Officials Association.

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DIRECTOR OF REFEREE DEVELOPMENT

1. Responsible for the development of an assessor/mentor program and the training of qualified assessors/mentors to assist in referee development.
2. Establishing quality standards to insure a consistent mentoring program.



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3. Work closely with the Vice President to develop specific training programs to address needs identified in the assessor/mentor program.
4. Assign trained and qualified assessor/mentors to perform informal assessments of the referees at matches throughout the year; by request of the referee, by request of the school, or as a performance evaluation of the referees.
5. The Director of Referee Development shall report to the membership when called upon from time to time to summarize common issues observed during the matches that were attended.